



# Tracy Rural County Fire Protection District

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## Board of Directors

Jeff Ramsey  
Craig Miller  
Matt Kopinski  
Pete Reece  
John Vieira

## Clerk of the Board

Raychel Jackson

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## Board of Directors – Special Meeting Agenda Monday, December 16, 2024 at 2:00 PM PST

### Join Zoom Meeting

<https://us06web.zoom.us/j/88180822267?pwd=LbD3VKDR48Q5EaghABzsUawuLjXma.1>

Call In Number: [1 \(669\) 900 6833](tel:16699006833)

Meeting ID: 881-8082-2267

Passcode: 468326

**Location: 835 N. Central Avenue  
Tracy, CA 95376  
2<sup>nd</sup> Floor**

### 1. Roll Call and Pledge of Allegiance

### 2. Public Comment

Please, give your name, entity (if any), and address as well as what agenda item you wish to speak about to the Clerk of the Board so that your comments may be heard at the appropriate time. Comments must be limited to 3 minutes.

### 3. Consent Calendar

- 3.1 Adoption of the December 16, 2024 Agenda
- 3.2 Approval of the November 12, 2024 Minutes
- 3.3 Approval of December Warrant List
- 3.4 November Monthly Check Register

### 4. Regular Agenda

- 4.1 Consideration of Appointing Officers of the Board of Directors of the Tracy Rural County Fire Protection District for the Calendar Year 2025
- 4.2 Approve G2 Alerting System for Station 95
- 4.3 Receive Updated Information Regarding Station Maintenance Issues

### 5. Committee Reports

- 5.1 JPA Representative Report

## **6. Informational Update**

### **6.1 Fire Chief's Update**

## **7. Public Comment**

For any items not on the agenda.

## **8. Board Member Comment**

For any items not on the agenda and requests for future agenda items. No action will be taken on any questions or matters raised by the Board at this time.

## **9. Closed Session**

9.1 Consult with Legal Counsel – Significant Exposure to Litigation (California Government Code sections 54956.9(d)(2), 54956.9(e)(2)): one matter.

## **10. Adjournment until Next Regular Session – January 14, 2024**

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please contact the Administration Office (209-834-7269) or email ([raychel.jackson@tracyruralfire.org](mailto:raychel.jackson@tracyruralfire.org)) at least 72 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.



# Tracy Rural County Fire Protection District

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## Board of Directors – Regular Meeting Minutes Tuesday, November 12, 2024 4:00 PM

### 1. Roll Call and Pledge of Allegiance

Chairman Ramsey called the meeting to order at 4:00 pm. All Directors present.

### 2. Public Comment

No Public Comment.

### 3. Consent Calendar

3.1 Adoption of the November 12, 2024, Agenda

3.2 Approval of the October 8, 2024, Minutes

3.3 Approval of November Warrant List

3.4 October Monthly Check Register

- Motion was made by Director Reece seconded by Vice Chair Miller to accept Consent Calendar Items 3.1, 3.2 and 3.4. Motion passed. Vice Chair Miller requested to pull Item 3.3 for discussion. Motion was made by Vice Chair Miller seconded by Director Kopinski to accept Consent Calendar Items 3.3. Motion passed

### 4. Regular Agenda

4.1 Receive Updated Information on Development Impact Fees from City of Tracy

- Report was provided by Veronica Child, COT Engineer.

4.2 Approve the Selection of Tri-Counties Bank to Serve as TRFD Banking Institution

- Motion was made by Vice Chair Miller, seconded by Director Reece to Approve the Selection of Tri-Counties Bank to Serve as TRFD Banking Institution. Motion passed.

4.3 Receive Updated Information from California Class regarding Investment Accounts.

- Report was provided by Bob Shull, CA Class.

4.5 Wave Second Reading and Adoption of the TRFD Ordinance No. 2024-01 Establishing Compensation/Benefits, and Authorizing Reimbursement of Expenses for the Board of Directors

- Motion was made by Director Kopinski, seconded by Vice Chair Miller to Wave Second Reading and Adoption of the TRFD Ordinance No. 2024-01 Establishing

Compensation/Benefits, and Authorizing Reimbursement of Expenses for the Board of Directors. Motion passed.

4.6 Review and Discuss Solar Proposal for Station 93

- Motion was made by Director Kopinski, seconded by Director Vieira to Approve the Solar Roof Mount Proposal with NC Solar for Station 93 in the Amount of \$144,170. Motion passed.

4.5 Receive Updated Information Regarding Station Maintenance Issues

- No Action Taken.

**5. Committee Reports**

5.1 JPA Representative Report

- Chairman Ramsey provided a report from the October 9, 2024, JPA Regular Board Meeting – Board received draft year end revenue and expense report for FY ending June 30, 2024; Approved and adopted a resolution amending compensation for overtime pay rules and add uniform allowance for the Paramedic and EMT classification; received information on the CRR Fee Study results; and receive information on the status of the fire training facility project.

**6. Informational Update**

6.1 Fire Chief's Update

- Chief Bradley provided the monthly report based on the Fire Chief Update dated November 12, 2024, that was provided to the Board of Directors and staff at the meeting.

**7. Public Comment**

No Public Comment.

**8. Board Member Comment**

Matt Kopinski congratulated all the kids on the drawing contest with SCFA. Jeff Ramsey thanked Raychel Jackson for managing Station 94 Kitchen Remodel. Craig Miller provided an update on the status of the SJVAPD grant the claim form has been submitted and the engines have been sent to the dismantler.

**9. Closed Session**

No Action Taken.

**10. Meeting Adjournment at 6:41 pm.**

*Raychel Jackson*

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Raychel Jackson, Clerk of the Board

November 19, 2024

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT -- 49501 -- December 16, 2024

GENERAL OPERATING FUND	AMOUNT	ACCOUNT	VENDOR #
PETE REECE 30421 KOSTER ROAD TRACY, CA 95304	\$ 200.00	6226010900	0000010849
MATT KOPINSKI 33969 S. KOSTER ROAD TRACY, CA 95304	\$ -	6226010900	0000101809
CRAIG MILLER 5336 W. DURHAM FERRY ROAD Tracy, CA 95304	\$ 100.00	6226010900	0000105820
JEFF RAMSEY 27722 S. BIRD ROAD TRACY, CA 95304	\$ -	6226010900	0000098549
JOHN VIEIRA 19700 SOUTH LAMMERS ROAD TRACY, CA 95304	\$ 100.00	6226010900	0000010852
BERRETH LAW GROUP 2020 WEST KETTLEMAN LANE, SUITE E LODI, CA 95242		6221005100 6221005120 6221005130	0000110532 GOVERNANCE Litigation
Total	\$ -		
South County Fire Authority 835 N. Central Ave Tracy, CA 95376		6221005110	0000094467
Tracy Rural Fire District 793 S. Tracy Blvd. #298 Tracy, CA 95376	\$300,000.00		0000072682
HdL Coren & Cone 120 S. State College Blvd. Suite 120 Brea, California 92821	\$4,670.19	6238000000	0000095531
<b>TOTAL FOR GENERAL OPERATING FUND</b>	<b>\$ 305,070.19</b>		

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT -- 49591 -- December 16, 2024

CAO RESERVE FUND 49591	AMOUNT	ACCOUNT	VENDOR #
Community First National Bank 215 Seth Child Rd. Manhattan, KS 66502		6331000100.00	. 0000102922
<i>Total</i>		6331000100.00	. 0000102922
<b>TOTAL CAO FUND 49591</b>	<b>\$0.00</b>		

**SIGNATURES OF BOARD MEMBERS**

\_\_\_\_\_  
PETE REECE, DIRECTOR

\_\_\_\_\_  
JOHN VIEIRA, DIRECTOR

\_\_\_\_\_  
MATT KOPINSKI, DIRECTOR

\_\_\_\_\_  
JEFF RAMSEY, CHAIR

\_\_\_\_\_  
CRAIG MILLER, VICE CHAIR



**Tracy Rural Fire Protection District**  
**Balance Sheet**  
As of November 30, 2024

	<b>Total</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
Bank of Stockton-Capital Outlay	303,605.14
Bank of Stockton-Operating	336,816.88
Bank of Stockton-Retirement	5,544.27
CA CLASS - Capital	1,141,279.29
CA Class - FFF	508,427.16
CA Class - Reserves	1,092,237.69
Fund 49501 - Operations	-4,103,721.69
Fund 49512 - Retirement Buyout	18,893.92
Fund 49515 - Fire Facility Fees	68,602.70
Fund 49519 - Emergency Reserve	1,098,417.00
Fund 49554 - Fire Health Res	0.00
Fund 49581 - Smoothing Reserve	0.00
Fund 49591 - Capital Outlay Res	265,650.29
Petty Cash	0.00
<b>Total Bank Accounts</b>	<b>\$ 735,752.65</b>



# TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

## Bank Accounts

November 2024

TRANSACTION TYPE	DATE	VENDOR	MEMO/DESCRIPTION	SPLIT	AMOUNT
<b>Bank of Stockton-Capital Outlay</b>					
Expense	11/20/2024	JRC Custom Home Remodeling	Partial Payment - Kitchen	Capital Improvement Projects:CIP Station 94 Kitchen	-16,013.00
Deposit	11/29/2024		Interest	BOS Retirement:Interest	12.86
<b>Total for Bank of Stockton-Capital Outlay</b>					<b>\$ -16,000.14</b>
<b>Bank of Stockton-Operating</b>					
Expense	11/01/2024	R&S Erection Tri-County, Inc.	93: PM service; 95: PM service	-Split-	-1,290.00
Expense	11/01/2024	Patriot Pest Managment		-Split-	-784.00
Expense	11/04/2024	ProTech		Utilities:Station 5	-70.00
Expense	11/05/2024	EcoWater Systems		Utilities:Station 3	-94.54
Transfer	11/06/2024			Bank of Stockton-Retirement	-96,740.00
Expense	11/06/2024	Pacific Gas & Electric		Utilities:Station 3	-1,925.31
Expense	11/06/2024	Pacific Gas & Electric		Utilities:Station 4	-1,547.34
Expense	11/06/2024	Pacific Gas & Electric		Utilities:Station 5	-634.89
Expense	11/07/2024	CSDA	annual membership	Membership/Association Dues	-8,637.00
Expense	11/07/2024	City of Tracy		Utilities:Station 5	-382.29
Expense	11/07/2024	City of Tracy		Utilities:Station 4	-335.40
Check	11/12/2024	Special District Financial Services, LLC	Inv 00064 - October	Business Office Services	-5,064.61
Expense	11/12/2024	Zoom		Office Expense:Software/Hardware	-10.00
Expense	11/12/2024	Berreth Law Group		Legal Services:General	-3,255.60
Expense	11/13/2024	Matthew Kopinski	Oct Stipend	Directors Fees:Kopinski, Matt	-400.00
Expense	11/13/2024	Jeff Ramsey	Oct Stipend	Directors Fees:Kopinski, Matt	-400.00
Expense	11/13/2024	Amazon		Office Expense:Supplies	-61.68
Expense	11/14/2024	R&S Erection Tri-County, Inc.	94: PM service; 95: gate chain alignment	-Split-	-1,745.70
Expense	11/14/2024	Amazon		Office Expense:Supplies	-103.84
Check	11/14/2024	Special District Financial Services, LLC	Hedge Trimmer - Reimbursement	Building Maintenance Fund:Station 3	-649.49
Expense	11/15/2024	Staples	Paper, pens	Office Expense:Supplies	-125.92
Expense	11/15/2024	Home Depot	weed control	Utilities:Station 4	-193.85
Deposit	11/18/2024	Code Concepts Group LLC		Refund	375.00
Expense	11/18/2024	EcoWater Systems	CHECK REF#5244	Utilities:Station 3	-63.00
Expense	11/20/2024	USPS	Postage	Office Expense:Postage	-73.00
Expense	11/25/2024	Coy Parking	parking	Miscellaneous	-2.00
Expense	11/25/2024	AT&T		Office Expense:Phone	-443.94
Expense	11/27/2024	San Joaquin County Tax Collector	Banta assessment	Water Assessment	-3.72
<b>Total for Bank of Stockton-Operating</b>					<b>\$ -124,662.12</b>
<b>Bank of Stockton-Retirement</b>					
Transfer	11/06/2024			Bank of Stockton-Operating	96,740.00
Check	11/08/2024	City of Tracy	Customer No. 1000751; Larry Vickers	Retirement:Retirement Buyout	-96,740.98
Deposit	11/29/2024		Interest	BOS Retirement:Interest	127.37
<b>Total for Bank of Stockton-Retirement</b>					<b>\$126.39</b>
<b>CA CLASS - Capital</b>					
Deposit	11/30/2024		Interest Earned	CA CLASS - Capital Investment:Interest	4,497.98
<b>Total for CA CLASS - Capital</b>					<b>\$4,497.98</b>

# TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

## Bank Accounts

November 2024

TRANSACTION TYPE	DATE	VENDOR	MEMO/DESCRIPTION	SPLIT	AMOUNT
<b>CA Class - FFF</b>					
Deposit	11/30/2024		Interest Earned	CA Class - FFF Investment:CA Class - FFF Interest	2,003.80
<b>Total for CA Class - FFF</b>					<b>\$2,003.80</b>
<b>CA Class - Reserves</b>					
Deposit	11/30/2024		Interest Earned	CA Class - Reserves Investment:CA Class - Reserves Interest	4,304.70
<b>Total for CA Class - Reserves</b>					<b>\$4,304.70</b>
<b>Fund 49501 - Operations</b>					
Check	11/22/2024	Craig Miller		Directors Fees:Craig Miller	-300.00
Check	11/22/2024	John Vieira		Directors Fees:Vieira, John	-100.00
Check	11/22/2024	South San Joaquin County Fire Authority		-Split-	-
Check	11/22/2024	Pete Reece		Directors Fees:Reece, Pete	-200.00
<b>Total for Fund 49501 - Operations</b>					<b>\$ -</b>
					<b>3,716,974.65</b>
<b>Fund 49515 - Fire Facility Fees</b>					
Deposit	11/29/2024			Fund 49515 - Fire Facility Fees:Mitigation Fees	909.22
<b>Total for Fund 49515 - Fire Facility Fees</b>					<b>\$909.22</b>

# Tracy Rural Fire Protection District

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
<b>Income</b>			
BOS Capital	485,291.98		485,291.98
Interest	68.20		68.20
<b>Total BOS Capital</b>	<b>485,360.18</b>		<b>485,360.18</b>
<b>BOS Retirement</b>			
Interest	190.27		190.27
<b>Total BOS Retirement</b>	<b>190.27</b>		<b>190.27</b>
<b>CA CLASS - Capital Investment</b>			
Interest	17,131.20		17,131.20
<b>Total CA CLASS - Capital Investment</b>	<b>517,131.20</b>		<b>517,131.20</b>
<b>CA Class - FFF Investment</b>			
CA Class - FFF Interest	10,878.84		10,878.84
<b>Total CA Class - FFF Investment</b>	<b>10,878.84</b>		<b>10,878.84</b>
<b>CA Class - Reserves Investment</b>			
CA Class - Reserves Interest	23,370.66		23,370.66
<b>Total CA Class - Reserves Investment</b>	<b>23,370.66</b>		<b>23,370.66</b>
<b>Fund 49501 - Property Tax</b>			
Homeowners Exemption - State		33,263.00	-33,263.00
Interest Income	41,172.00	10,000.00	31,172.00
Other Miscellaneous income			
Rural Address Markers	25.00		25.00
<b>Total Other Miscellaneous income</b>	<b>25.00</b>		<b>25.00</b>
Prior - SB813	4,828.64	11,196,676.00	-11,191,847.36
Prior - Unsecured	8,453.44		8,453.44
Prop 172	134,205.00	134,205.00	0.00
Secured	73,681.82		73,681.82
Secured SB813	127,377.41		127,377.41
Special Assessments - Current	5,747.42	2,220,101.00	-2,214,353.58
Special Assessments - Prior	2,328.29		2,328.29
Unsecured	2,525.83		2,525.83
Unsecured SB813	10,456.52		10,456.52
<b>Total Fund 49501 - Property Tax</b>	<b>410,801.37</b>	<b>13,594,245.00</b>	<b>-13,183,443.63</b>
<b>Fund 49515 - Fire Facility Fees</b>			
Interest	317.00		317.00
Mitigation Fees	54,978.13		54,978.13
<b>Total Fund 49515 - Fire Facility Fees</b>	<b>55,295.13</b>		<b>55,295.13</b>
<b>Fund 49519 - Emergency Reserve</b>			
Interest	24,501.00		24,501.00
<b>Total Fund 49519 - Emergency Reserve</b>	<b>24,501.00</b>		<b>24,501.00</b>
<b>Fund 49591 - Capital Outlay</b>			
Interest	8,288.00		8,288.00

# Tracy Rural Fire Protection District

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
<b>Total Fund 49591 - Capital Outlay</b>	<b>8,288.00</b>		<b>8,288.00</b>
Refund	418.73		418.73
<b>Total Income</b>	<b>\$1,536,235.38</b>	<b>\$13,594,245.00</b>	<b>\$ -12,058,009.62</b>
<b>GROSS PROFIT</b>	<b>\$1,536,235.38</b>	<b>\$13,594,245.00</b>	<b>\$ -12,058,009.62</b>
Expenses			
Apparatus / Equipment			
Apparatus			
Engine Loan	173,356.30		173,356.30
<b>Total Apparatus</b>	<b>173,356.30</b>		<b>173,356.30</b>
Equipment -New / Repairs	2,855.35		2,855.35
<b>Total Apparatus / Equipment</b>	<b>176,211.65</b>		<b>176,211.65</b>
Audited Financial Statements		8,300.00	-8,300.00
Auditors Direct Assessment	1,322.95	18,000.00	-16,677.05
Auditors PR & AP Charges		160,000.00	-160,000.00
Auditors Tax Admin Charges		600.00	-600.00
Building Maintenance Fund			
Station 2 - Banta	2,780.98	5,000.00	-2,219.02
Station 3	8,939.08	40,000.00	-31,060.92
Station 4	68,564.61	40,000.00	28,564.61
Station 5 Tracy Hills	1,001.45	20,000.00	-18,998.55
<b>Total Building Maintenance Fund</b>	<b>81,286.12</b>	<b>105,000.00</b>	<b>-23,713.88</b>
Business Office Services	30,146.49	60,775.30	-30,628.81
Capital Improvement Projects			
CIP Station 93 Extractor	65,851.50		65,851.50
CIP Station 94 Kitchen	71,944.83		71,944.83
<b>Total Capital Improvement Projects</b>	<b>137,796.33</b>		<b>137,796.33</b>
Consultant Reports	375.00		375.00
Benefit Assessment - HdL		10,000.00	-10,000.00
County Report		2,000.00	-2,000.00
Misc. Report		4,000.00	-4,000.00
State Controllers Report		800.00	-800.00
<b>Total Consultant Reports</b>	<b>375.00</b>	<b>16,800.00</b>	<b>-16,425.00</b>
Directors Fees		20,000.00	-20,000.00
Craig Miller	1,100.00		1,100.00
Jeff Ramsey	1,100.00		1,100.00
Kopinski, Matt	2,500.00		2,500.00
Reece, Pete	1,000.00		1,000.00
Vieira, John	700.00		700.00
<b>Total Directors Fees</b>	<b>6,400.00</b>	<b>20,000.00</b>	<b>-13,600.00</b>
Elections		40,000.00	-40,000.00
Fund Transfer	500,000.00		500,000.00
2-Capital Outlay			

# Tracy Rural Fire Protection District

Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
A-Apparatus/Equipment		200,000.00	-200,000.00
<b>Total 2-Capital Outlay</b>		<b>200,000.00</b>	<b>-200,000.00</b>
4-Retirement Buyout		150,000.00	-150,000.00
<b>Total Fund Transfer</b>	<b>500,000.00</b>	<b>350,000.00</b>	<b>150,000.00</b>
Insurance - General Liability	1,860.00	60,000.00	-58,140.00
Legal Services			
General	12,574.80	75,000.00	-62,425.20
JPA		10,000.00	-10,000.00
Litigation		25,000.00	-25,000.00
<b>Total Legal Services</b>	<b>12,574.80</b>	<b>110,000.00</b>	<b>-97,425.20</b>
Membership/Association Dues	8,637.00	8,000.00	637.00
Seminars	65.00	5,000.00	-4,935.00
<b>Total Membership/Association Dues</b>	<b>8,702.00</b>	<b>13,000.00</b>	<b>-4,298.00</b>
Miscellaneous	1,377.40	15,000.00	-13,622.60
Travel	782.62	3,000.00	-2,217.38
<b>Total Miscellaneous</b>	<b>2,160.02</b>	<b>18,000.00</b>	<b>-15,839.98</b>
Office Expense			
Computer		3,000.00	-3,000.00
Miscellaneous		4,000.00	-4,000.00
Phone	3,594.22	6,000.00	-2,405.78
Postage	73.00	200.00	-127.00
Software/Hardware	132.67	500.00	-367.33
Supplies	291.44	400.00	-108.56
<b>Total Office Expense</b>	<b>4,091.33</b>	<b>14,100.00</b>	<b>-10,008.67</b>
Retirement			
PERS		2,700.00	-2,700.00
PERS Unfunded Liability	657,030.00	1,304,024.00	-646,994.00
Retirement Buyout	96,740.98		96,740.98
Safety Plan	700.00	700.00	0.00
<b>Total Retirement</b>	<b>754,470.98</b>	<b>1,307,424.00</b>	<b>-552,953.02</b>
SSJCFA - JPA			
FY2024-2025	7,185,031.04	10,777,546.00	-3,592,514.96
Ambulance	123,858.94	247,717.00	-123,858.06
<b>Total FY2024-2025</b>	<b>7,308,889.98</b>	<b>11,025,263.00</b>	<b>-3,716,373.02</b>
<b>Total SSJCFA - JPA</b>	<b>7,308,889.98</b>	<b>11,025,263.00</b>	<b>-3,716,373.02</b>
Utilities			
Banta		2,000.00	-2,000.00
Station 3	19,125.07	30,000.00	-10,874.93
Station 4	17,383.84	30,000.00	-12,616.16
Station 5	17,934.26	25,000.00	-7,065.74
<b>Total Utilities</b>	<b>54,443.17</b>	<b>87,000.00</b>	<b>-32,556.83</b>

# Tracy Rural Fire Protection District

## Budget vs. Actuals: Budget\_FY25\_P&L - FY25 P&L

July 2024 - June 2025

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Water Assessment	3.72		3.72
<b>Total Expenses</b>	<b>\$9,080,734.54</b>	<b>\$13,414,262.30</b>	<b>\$ -4,333,527.76</b>
NET OPERATING INCOME	<b>\$ -7,544,499.16</b>	<b>\$179,982.70</b>	<b>\$ -7,724,481.86</b>
NET INCOME	<b>\$ -7,544,499.16</b>	<b>\$179,982.70</b>	<b>\$ -7,724,481.86</b>



**Tracy Rural County  
Fire Protection District**

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Agenda Item 4.1

**STAFF REPORT**

**Meeting:** Special Meeting  
**Date:** December 16, 2024  
**To:** Board of Directors  
**Prepared by:** Raychel Jackson, District Clerk  
**Approved by:** Jeff Ramsey, Chairperson

**Re:** Consideration of Appointing Officers of the Board of Directors of Tracy Rural County Fire Protection District and Adopting Resolution No. 2024-08

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**RECOMMENDATION**

Action Item   X   Non-Action Item       

It is recommended that the Board of Directors appoint Officers and representatives for the 2025 calendar year.

**BACKGROUND**

According to the District’s Policies and Procedures, Article 4, Section 4.1, “the Board shall hold annual elections ... for President (Chairman) and Vice President.”

**DISCUSSION**

Annually the Board of Directors elects the Officers and representatives for a one year term with no officer serving more than two consecutive terms in any one position. These elections generally are held in December, commencing the first day of January and ending the last day of December. The Board’s current appointment of officers expire today. Board Members may reappoint to the same ad hoc committees on which they are currently serving, or new assignments can be made upon request. The roles to fill are:

**Chairperson:** Presiding officer, establish agenda, sign documents on behalf of the Board and District, strong familiarity with the Brown Act and policies and procedures.

**Vice-Chair:** Serves in the Chairperson’s capacity during absence.



## **Tracy Rural County Fire Protection District**

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**Finance Ad Hoc Committee:** This is a two member committee that meets annually with the Finance Manager, or as needed, to review budgets, audit reports, clarify questions and present recommendations for approval to the Board.

**Building Maintenance Ad Hoc Committee:** This is a two member committee that meets quarterly, to help maintain the District’s owned facilities, provide recommendations to the Board on issues relating to any and all building maintenance for the all District owned facilities, identify any potential problems and maintain upkeep to the properties.

**JPA Representative & Alternate:** This is a two member committee that meets monthly on the second Wednesday of each month at 3:00 pm. According to South County Fire Authority’s JPA, Section 2, 2.4, “The Board of Directors shall elect a Chairperson and Vice-Chairperson from among its members. The Chairperson and Vice-Chairperson shall rotate from each Member Agency annually.” In the event of a JPA representative is absent, the alternative JPA representative will serve in its place. Tracy Rural Fire District will hold the Chairperson seat for the 2025 calendar year.

The 2024 list of representatives and various committees are as follows:

<b>Committee</b>	<b>Meetings Held</b>	<b>Board Members</b>
Finance	Annually, additional meetings as needed	Jeff Ramsey Craig Miller
Building Maintenance	Quarterly, additional meetings as needed	Matt Kopinski Craig Miller
South San Joaquin County Fire Authority (JPA)	Monthly	Pete Reece Jeff Ramsey Craig Miller (Alternate)

### **FISCAL IMPACTS**

None.

### **ATTACHMENTS**

1. Resolution No. 2024-08.





## Tracy Rural County Fire Protection District

### Resolution No. 2024-08

#### APPOINTING OFFICERS OF THE BOARD OF DIRECTORS OF THE TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

**WHEREAS**, the Board of Directors of the Tracy Rural County Fire Protection District, Board of Directors have appointed the following Directors to serve in the positions designated for the 2025 calendar year as follows:

\_\_\_\_\_ is hereby appointed Chairperson of the Board of Tracy Rural County Fire Protection District.

\_\_\_\_\_ is hereby appointed Vice-Chair of the Board of Tracy Rural County Fire Protection District.

\_\_\_\_\_ and \_\_\_\_\_ from Tracy Rural County Fire Protection District Board of Directors along with the Finance Manager are hereby appointed to the Finance Ad Hoc Committee.

\_\_\_\_\_ and \_\_\_\_\_ from Tracy Rural County Fire Protection District Board of Directors are hereby appointed to the Building Maintenance Ad Hoc Committee.

\_\_\_\_\_ and \_\_\_\_\_ as the Representatives and Craig Miller as the Alternate Representative to the South San Joaquin County Fire Authority Board (JPA).

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Directors of Tracy Rural County Fire Protection District that:

Adopts the above mentioned Officers and Representatives to the respective committees for the 2025 calendar year.

Motion passed.

Passed, approved, and adopted this 16th day of December, 2024.

\_\_\_\_\_  
Jeff Ramsey, Chairman of the Board

ATTEST:

\_\_\_\_\_  
Raychel Jackson, Clerk of the Board



## Tracy Rural County Fire Protection District

Agenda Item 4.2

### STAFF REPORT

**Meeting:** Special Meeting  
**Date:** December 16, 2024  
**To:** Board of Directors  
**Prepared by:** Raychel Jackson, District Clerk  
**Approved by:** Jeff Ramsey, Chairperson

**Re:** Evaluation and Recommendation for Station 95 Alerting System

#### **RECOMMENDATION**

Action Item  Non-Action Item

Staff recommends that the Board of Directors approve the purchase and installation of equipment to complete the G2 alerting system at Station 95 and provide staff with further direction.

#### **BACKGROUND**

In 2020, while Station 95 was under construction, various items including the G2 alerting system equipment and a TV were stolen. The G2 alerting system equipment has not been recovered. The G2 alerting equipment that was stolen is needed to complete the system and provide full functionality of the features of the system.

#### **DISCUSSION**

The fire alerting system is essential for the efficient and timely mobilization of fire personnel in response to emergencies. The alerting system includes audible alarms, notification lights, communication equipment, and visual presentation of call data to crew members.

The G2 alerting system provides a platform for our Dispatch Center to process and dispatch resources quickly and efficiently compared to traditional methods. This ultimately results in resources going enroute quicker to incidents. The G2 system automatically completes the Notification and Alert phases of call processing while dispatchers are gathering information related to the call. Dispatchers are no longer required to complete voice announcement and manually alert resources, the system completes the process and frees the dispatcher for further call information gathering or processing. This can place resources enroute up to 1 minute faster to calls.

#### **FISCAL IMPACTS / ATTACHMENTS**

The fiscal impact would be approximately \$8,676.77.



**Tracy Rural County  
Fire Protection District**

**STAFF REPORT**

**Meeting:** Special Meeting  
**Date:** December 16, 2024  
**To:** Board of Directors  
**Prepared by:** Raychel Jackson, District Clerk  
**Approved by:** Jeff Ramsey, Chairperson

**Re:** Update Information Regarding Station Maintenance Issues

**RECOMMENDATION**

Action Item   X   Non-Action Item     

Receive an update on Station 93, Station 94 and Station 95 maintenance issues and modifications and provide direction to staff concerning future projects.

**BACKGROUND**

Station 93, located at 1400 W Durham Ferry Road, was constructed and occupied in 2006. Station 94, located at 16502 West Schulte Road, was remodeled from an existing 20+ year old ranch house into a fire station in 1995. Over the years, both stations have experienced maintenance issues that can be attributed to their age and the normal wear and tear related to fire station operations.

**DISCUSSION**

Ongoing maintenance and repairs at all stations. The following is the Building Maintenance budget for each station ending November 2024:

<b><i>Station</i></b>	<b><i>Expenses as of 11/30/24</i></b>	<b><i>FY 24/25 Budget</i></b>
Station 93	\$8,939.08	\$40,000.00
- Station 93 CIP	\$65,851.50	Extractor
Station 94	\$ 68,564.61	\$40,000.00
- Station 94 CIP	\$71,944.83	Kitchen
Station 95	\$1,001.45	\$15,000.00

**FISCAL IMPACTS / ATTACHMENTS**

None.