



Tracy Rural County Fire Protection District

Board of Directors

Jeff Ramsey
Craig Miller
Matt Kopinski
Pete Reece
John Vieira

Clerk of the Board

Raychel Jackson

Board of Directors – Regular Meeting Agenda Tuesday, August 13, 2024 at 4:00 PM PST

Join Zoom Meeting

<https://us06web.zoom.us/j/83946854458?pwd=PPv6FJEUnKQ3BfAsQeYSs878r7GCmp.1>

Call In Number: [1 \(669\) 900 6833](tel:16699006833)

Meeting ID: 839-4685-4458

Passcode: 177352

**Location: 835 N. Central Avenue
Tracy, CA 95376
2nd Floor**

1. Roll Call and Pledge of Allegiance

2. Public Comment

Please, give your name, entity (if any), and address as well as what agenda item you wish to speak about to the Clerk of the Board so that your comments may be heard at the appropriate time. Comments must be limited to 3 minutes.

3. Consent Calendar

- 3.1 Adoption of the August 13, 2024 Agenda
- 3.2 Approval of the July 9, 2024 Minutes
- 3.3 Approval of August Warrant List
- 3.4 July Monthly Check Register

4. Regular Agenda

- 4.1 Review and Discuss Return of Deposit on Banta; What is a “Reasonable” Amount of Time
- 4.2 Review and Discuss Board Compensation
- 4.3 Review and Approve TRFD Challenge Coin Design
- 4.4 Receive Updated Information Regarding Station Maintenance Issues
- 4.5 Discussion on Allocating a Portion of the Surplus Funds from FY Ending June 30, 2023 to the SSJCFA’s Training Facility Project

5. Committee Reports

5.1 JPA Representative Report

6. Informational Update

6.1 Fire Chief's Update

6.2 Station 95 Update

7. Public Comment

For any items not on the agenda.

8. Board Member Comment

For any items not on the agenda and requests for future agenda items. No action will be taken on any questions or matters raised by the Board at this time.

9. Closed Session

9.1 Conference with Real Property Negotiators (California Government Code section 54956.8)

Property: 22484 South 7th Street, Tracy, CA 95736

Agency Negotiators: Robert Pombo, District Realtor

Under negotiation: Price and Terms

10. Adjournment until Next Regular Session – September 10, 2024

Compliance with the Americans with Disabilities Act (US Code Title 42) – Assistance for Those with Disabilities: If you have a disability and need accommodation to participate in the meeting, please contact the Administration Office (209-834-7269) or email (raychel.jackson@tracyruralfire.org) at least 72 hours prior to the meeting to inform us of your needs and to determine if accommodation is feasible.



Tracy Rural County Fire Protection District

Board of Directors – Regular Meeting Minutes Tuesday, July 9, 2024 4:00 PM

1. Roll Call and Pledge of Allegiance

Chairman Ramsey called the meeting to order at 4:02 pm. All Directors present.

2. Public Comment

No Public Comment.

3. Consent Calendar

3.1 Adoption of the July 9, 2024, Agenda

3.2 Approval of the June 11, 2024, Minutes

3.3 Approval of the June 20, 2024 Special Closed Minutes

3.4 Approval of the July 1, 2024 Special Minutes

3.5 Approval of July Warrant List

3.6 June Monthly Check Register

- Motion was made by Director Reece seconded by Director Kopinski to accept Consent Calendar. Motion passed.

4. Regular Agenda

4.1 Receive Updated Information Regarding Station Maintenance Issues

- Motion was made by Director Reece seconded by Vice Chair Miller to Approval up to \$20,000.00 for rodent maintenance and clean up at Station 94. Motion passed

5. Committee Reports

5.1 JPA Representative Report

- Chairman Ramsey provided a report from the June 12, 2024, JPA Regular Board Meeting – Board approved an amendment to the Dispatch Services Agreement between SSCFA and the City of Stockton; received information about placing a surge ambulance in service; approved the reclassification of the EA to the Assistant to the Fire Chief; approve the Master Pay Schedule; approved amendments to the Unrepresented Employees Compensation and Benefits Plan.

6. Informational Update

6.1 Fire Chief's Update

- Chief Bradley provided the monthly report based on the Fire Chief Update dated June 2024, that was provided to the Board of Directors and staff at the meeting.

6.2 Station 95 Update

- City has a revised deed to transfer to TRFD. Legal Counsel will follow up with status.

7. Public Comment

No Public Comment.

8. Board Member Comment

Chairman Ramsey gave his condolences to Kevin Berreth regarding the loss of his parents' house. Vice Chair Miller requested the City provide a presentation/update status on development impact fees that are collected on behalf of the District.

9. Closed Session

No Action Taken.

10. Meeting Adjournment at 5:09 pm.

Raychel Jackson

Raychel Jackson, Clerk of the Board

August 1, 2024

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT -- 49501 -- August 13, 2024

| GENERAL OPERATING FUND | AMOUNT | ACCOUNT | VENDOR # |
|--|--------------------|--|--|
| PETE REECE 30421 KOSTER ROAD TRACY, CA 95304 | \$ 400.00 | 6226010900 | 0000010849 |
| MATT KOPINSKI 33969 S. KOSTER ROAD TRACY, CA 95304 | \$ - | 6226010900 | 0000101809 |
| CRAIG MILLER 5336 W. DURHAM FERRY ROAD Tracy, CA 95304 | \$ 300.00 | 6226010900 | 0000105820 |
| JEFF RAMSEY 27722 S. BIRD ROAD TRACY, CA 95304 | \$ - | 6226010900 | 0000098549 |
| JOHN VIEIRA 19700 SOUTH LAMMERS ROAD TRACY, CA 95304 | \$ 300.00 | 6226010900 | 0000010852 |
| BERRETH LAW GROUP 2020 WEST KETTLEMAN LANE, SUITE E LODI, CA 95242 | \$ 2,060.10 | 6221005100 6221005120 6221005130 | 0000110532 GOVERNANCE Litigation |
| Total | \$ 2,060.10 | | |
| | | | |
| | | | |
| | | | |
| | | | |
| TOTAL FOR GENERAL OPERATING FUND | \$ 3,060.10 | | |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT -- 49591 -- August 13, 2024

| CAO RESERVE FUND 49591 | AMOUNT | ACCOUNT | VENDOR # |
|--|---------------|---------------|--------------|
| Community First National Bank 215 Seth Child Rd. Manhattan, KS 66502 | | 6331000100.00 | . 0000102922 |
| <i>Total</i> | | 6331000100.00 | . 0000102922 |
| | | | |
| | | | |
| | | | |
| TOTAL CAO FUND 49591 | \$0.00 | | |

SIGNATURES OF BOARD MEMBERS

PETE REECE, DIRECTOR

JOHN VIEIRA, DIRECTOR

MATT KOPINSKI, DIRECTOR

JEFF RAMSEY, CHAIR

CRAIG MILLER, VICE CHAIR

Tracy Rural Fire Protection District

Balance Sheet

As of July 31, 2024

| | <u>Total</u> |
|----------------------------------|------------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| Bank of Stockton-Capital Outlay | 463,198.11 |
| Bank of Stockton-Operating | 446,843.00 |
| Bank of Stockton-Retirement | 5,407.67 |
| CA CLASS - Capital | 627,013.75 |
| CA Class - FFF | 499,832.72 |
| CA Class - Reserves | 1,073,774.54 |
| Fund 49501 - Operations | -654,462.41 |
| Fund 49512 - Retirement Buyout | 18,893.92 |
| Fund 49515 - Fire Facility Fees | 13,307.57 |
| Fund 49519 - Emergency Reserve | 1,073,916.00 |
| Fund 49554 - Fire Health Res | 0.00 |
| Fund 49581 - Smoothing Reserve | 0.00 |
| Fund 49591 - Capital Outlay Res | 257,362.29 |
| Petty Cash | 0.00 |
| Total Bank Accounts | \$ 3,825,087.16 |
| Accounts Receivable | |
| Accounts Receivable | |
| Interest | 0.00 |
| Total Accounts Receivable | \$ 0.00 |
| Total Accounts Receivable | \$ 0.00 |
| Total Current Assets | \$ 3,825,087.16 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Bank of Stockton Accounts

July 2024

| TRANSACTION TYPE | DATE | VENDOR | MEMO/DESCRIPTION | SPLIT | AMOUNT |
|--|------------|--|---|--------------------------------------|----------------------|
| Bank of Stockton-Capital Outlay | | | | | |
| Expense | 07/24/2024 | Galvao and Sons, Inc. | power wash pit, landscaping; rodent abatement, palm tree removal | -Split- | -3,621.48 |
| Deposit | 07/31/2024 | | | BOS Capital:Interest | 19.73 |
| Total for Bank of Stockton-Capital Outlay | | | | | \$ -3,601.75 |
| Bank of Stockton-Operating | | | | | |
| Expense | 07/01/2024 | CSDA | SDLA Essential Leadership program | Membership/Association Dues:Seminars | -65.00 |
| Expense | 07/02/2024 | ProTech | | Utilities:Station 5 | -70.00 |
| Expense | 07/09/2024 | Pacific Gas & Electric | | Utilities:Station 4 | -1,770.69 |
| Check | 07/09/2024 | Special District Financial Services, LLC | | Business Office Services | -4,823.44 |
| Expense | 07/09/2024 | Pacific Gas & Electric | | Utilities:Station 3 | -2,864.75 |
| Expense | 07/09/2024 | Pacific Gas & Electric | | Utilities:Station 5 | -678.97 |
| Expense | 07/10/2024 | Matthew Kopinski | July Stipend | Directors Fees:Jeff Ramsey | -400.00 |
| Expense | 07/10/2024 | Jeff Ramsey | July Stipend | Directors Fees:Jeff Ramsey | -200.00 |
| Check | 07/12/2024 | Atticare | Deposit - Attic Cleaning | Building Maintenance Fund:Station 4 | -825.00 |
| Check | 07/16/2024 | Atticare | Attic Cleaning | Building Maintenance Fund:Station 4 | -7,425.00 |
| Expense | 07/18/2024 | City of Tracy | | Utilities:Station 5 | -401.43 |
| Expense | 07/18/2024 | City of Tracy | | Utilities:Station 4 | -452.70 |
| Expense | 07/22/2024 | Foothill Fire Protection, Inc. | Recharge Sprinkler System | Building Maintenance Fund:Station 4 | -730.00 |
| Expense | 07/24/2024 | Delta Disposal Service | DELTA DISPOSAL ONLINE PMT TRAC DELTA DISPOSAL ONLINE PMT TRACY RURAL FIRE DISTR | -Split- | -390.41 |
| Expense | 07/24/2024 | Van Unen Miersma Propane | | Utilities:Station 3 | -161.63 |
| Expense | 07/24/2024 | AT&T | | Office Expense:Phone | -443.86 |
| Expense | 07/26/2024 | Collucutt Energy | COLLICUTT ENERGY ONLINE PMT TRAC COLLICUTT ENERGY ONLINE PMT TRACY RURAL FIRE DISTR | -Split- | -1,246.30 |
| Expense | 07/30/2024 | Amp Electric | Retro LED lighting | Utilities:Station 3 | -6,484.33 |
| Expense | 07/31/2024 | Patriot Pest Managment | | -Split- | -238.00 |
| Total for Bank of Stockton-Operating | | | | | \$ -29,671.51 |
| Bank of Stockton-Retirement | | | | | |
| Deposit | 07/31/2024 | | INTEREST PAYMENT SYSTEM GENERATE INTEREST PAYMENT SYSTEM | Fund 49554 - Health Reserve:Interest | 3.43 |

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Bank of Stockton Accounts

July 2024

| TRANSACTION TYPE | DATE | VENDOR | MEMO/DESCRIPTION GENERATED? | SPLIT | AMOUNT |
|--|------------|---|--------------------------------|---|------------------------------|
| Total for Bank of Stockton-Retirement | | | | | \$3.43 |
| CA CLASS - Capital | | | | | |
| Deposit | 07/31/2024 | | Interest Earned | CA CLASS - Capital Investment:Interest | 2,865.66 |
| Total for CA CLASS - Capital | | | | | \$2,865.66 |
| CA Class - FFF | | | | | |
| Deposit | 07/31/2024 | | Interest Earned | CA Class - FFF Investment:CA Class - FFF Interest | 2,284.40 |
| Total for CA Class - FFF | | | | | \$2,284.40 |
| CA Class - Reserves | | | | | |
| Deposit | 07/31/2024 | | Interest Earned | CA Class - Reserves Investment:CA Class - Reserves Interest | 4,907.51 |
| Total for CA Class - Reserves | | | | | \$4,907.51 |
| Fund 49501 - Operations | | | | | |
| Check | 07/09/2024 | CalPERS | | Retirement:PERS Unfunded Liability | -657,030.00 |
| Check | 07/09/2024 | John Vieira | | Directors Fees:Vieira, John | -100.00 |
| Check | 07/09/2024 | Craig Miller | | Directors Fees:Craig Miller | -100.00 |
| Check | 07/09/2024 | Pete Reece | | Directors Fees:Reece, Pete | -200.00 |
| Check | 07/09/2024 | San Joaquin County | | Auditors Direct Assessment | -1,322.95 |
| Check | 07/09/2024 | Berreth Law Group | | Legal Services:General | -2,263.20 |
| Check | 07/09/2024 | South San Joaquin County Fire Authority | | SSJCFA - JPA:FY2024- 2025 | - 3,592,515.33 |
| Total for Fund 49501 - Operations | | | | | \$ - 4,253,531.48 |
| Fund 49591 - Capital Outlay Res | | | | | |
| Check | 07/09/2024 | Community First National Bank | E93 & BME | -Split- | -173,356.30 |
| Total for Fund 49591 - Capital Outlay Res | | | | | \$ - 173,356.30 |



Tracy Rural County Fire Protection District

Agenda Item 4.2

TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

STAFF REPORT

Meeting: Regular Meeting
Date: August 13, 2024
To: Board of Directors, Clerk
Prepared by: Berreth Law Group, Attorney Kevin Berreth, District Counsel

RECOMMENDATION: Discuss adjusting board compensation.

Action Item Non-Action Item__

It is recommended that the Board consider whether an increase in Board Member compensation is warranted. If the Board so determines, adopt the attached resolution.

BACKGROUND

The board members of Tracy Rural County Fire District have received the same compensation for the past decade. Board members are currently compensated at a maximum rate of \$100 per meeting. This has remained unchanged. The board has tasked District Council to explore the options available to the board so the board can evaluate and decide whether an increase in board compensation is warranted.

POLICY IMPLICATION:

- Government Code § 61047 allows the boards, by ordinance or resolution to compensate their members for no more than six days of service per month.
- Water Code § 20202 caps board compensation increases at five percent per calendar year following the date of the last adjustment.

DISCUSSION

On July 9, 2024, legal counsel reviewed the information presented in this staff report regarding board compensation and the Board recommended bringing it to the Board for discussion.

Board Member compensation is subject to State and Federal, and SSA withholding and employer contributions for Federal and State income tax, FICA, Medicare, Workers' Compensation. Elected officials are exempt from State Disability and Unemployment Insurance Coverage and indelible for PERS.



Tracy Rural County Fire Protection District

- *Current Compensation*

The current rate of compensation for board members is \$100 per meeting. This practice reflects the language in California Health and Safety Code §13857(a) which authorizes compensation of \$100 for attending each meeting of the board. However, §13857 specifically provides that payment at this rate is not to exceed 4 meetings per month.

- *Authorized Compensable Activities*

Pursuant to Health and Safety Code § 13857, Government Code § 53232.1 defines the type of activities on a specific day which are defined as compensable meetings. They include:

1. Board meetings,
2. Meeting of an advisory body,

Health & Safety Code §13857(b) authorizes increases to Board Members' compensation if adopted pursuant to the requirements of the Water Code. Water Code §20202 authorizes the Board to adopt an ordinance increasing the \$100.00 limit by 5% per calendar year for each year since the last adjustment. For example, if we increase the current \$100 rate at 5% per calendar year starting in 2014, the new rate would be \$162.89 per meeting.

FISCAL IMPACTS

If the board's maximum monthly compensation is increased per month, the fiscal impact would be measured by the difference between the currently authorized rate and the newly authorized rate.

ATTACHMENTS

Board Resolution.



Tracy Rural County Fire Protection District

Resolution No. 2024-05

TO INCREASE THE COMPENSATION OF THE BOARD OF DIRECTORS FOR THE TRACY RURAL COUNTY FIRE PROTECTION DISTRICT

Resolution

WHEREAS, Health and Safety Code Section 13857 allows the Board of Directors of the Tracy Rural County Fire Protection District to receive compensation on a per meeting basis; and

WHEREAS, the current compensation for each Board member is 100.00 per meeting and

WHEREAS, pursuant to the Cal. Water Code Section § 20202, made applicable to fire districts, the Board of Directors may increase Board Compensation in an amount not to exceed five (5%) percent per year from the time of the last adjustment; and

WHEREAS, the Board resolves to establish the amount of compensation in accordance with the provisions of the Health and Safety Code and the Water Code; and

WHEREAS, the Board's current compensation has not changed since 2013. The Board resolves to increase compensation by five (5%) percent per year since 2013, making the new rate \$162.89.

NOW THEREFORE, BE IT RESOLVED, by the Board of Directors of Tracy Rural County Fire Protection District that:

In accordance with the Water Code § 20203 and Government Code § 6066, the Board authorizes a public hearing and to publish notice of public hearing to increase Board Compensation as provided for in Water Code § 20202.

Motion passed.

Passed, approved, and adopted this 13th day of August, 2024.

Jeff Ramsey, Chairman of the Board

ATTEST:

Raychel Jackson, Clerk of the Board



Tracy Rural County Fire Protection District

Agenda Item 4.3

STAFF REPORT

Meeting: Regular Meeting
Date: August 13, 2024
To: Board of Directors
Prepared by: Raychel Jackson, District Clerk
Approved by: Jeff Ramsey, Chairperson

Re: Review and Approve TRFD Challenge Coin Design

RECOMMENDATION

Action Item Non-Action Item

It is recommended the Board of Directors review and discuss the TRFD Challenge Coin Design and provide direction to staff.

BACKGROUND

Offering recognition through challenge coins is an America tradition. The coins have been used within the U.S. Military, local law enforcement and fire departments where officers presented coins to reward remarkable action, bravery and commitment to excellent service. Since then, coins have evolved to become prestigious tokens of recognition that are collected, carried and displayed with pride. TRFD recognition coins build morale and serve as a lasting, tangible reminder of recognition while conveying a sense of belonging to our supportive, appreciative and proud community.

DISCUSSION

South County Fire Authority staff developed and customized a 2" high polish silver challenge coin with TRFD logo on one side and SCFA logo on the other side.



Tracy Rural County Fire Protection District

Custom CHALLENGE COINS **1-800-997-0414**
sales@customchallengecoins.com
www.customchallengecoins.com

Soft Enamel | 2 inches | 3mm | ARTWORK FILED AS | South San Joaquin Co Fire - John LeBlanc | PROOF | Proof-5

METAL PLATING COLOR | SIDE A | SIDE B

Raised High Polish Silver
 Recessed Sandblast Silver

ENAMEL COLOR FILL

| | |
|--------------------------------------|--|
| <input type="radio"/> Black | <input type="radio"/> White |
| <input type="radio"/> PANTONE 293 C | <input type="radio"/> PANTONE 485 C |
| <input type="radio"/> PANTONE 196 C | <input type="radio"/> PANTONE Yellow C |
| <input type="radio"/> PANTONE 478 C | |
| <input type="radio"/> PANTONE 2905 C | |

3" | .75 | .5 | .25 | 2" | .75 | .5 | .25 | 1" | .75 | .5 | .25 | .5 | 1" | .5 | 2" | .5 | 3"

SIDE A - EDGE | Standard Flat Cut | SIDE B - EDGE | Standard Flat Cut

ADDITIONAL OPTIONS | None

PLEASE NOTE: Artist rendering is not to scale. Please refer to the listed size and size chart for actual size of final product. The PMS Colors listed on the color chart may not be accurately represented on your monitor or display. Please review a PMS C (Pantone Matching System: Coated) color book for an accurate representation of the listed colors. As all text within the design is hand set by the graphics department, please thoroughly check all spelling's. It is the customer's responsibility to cover all information associated with their design to ensure for accuracy before an order is placed. This includes spelling, size, color and plating. 3D Proof imagery is for representational purposes only, the results of the actual 3D sculpt may vary slightly on the actual produced coin based on complexity and/or manufacturing ability.

FISCAL IMPACTS / ATTACHMENTS

The cost for 300 coins would be approximately \$1,413.00.



Tracy Rural County Fire Protection District

Agenda Item 4.4

STAFF REPORT

Meeting: Regular Meeting
Date: August 13, 2024
To: Board of Directors
Prepared by: Raychel Jackson, District Clerk
Approved by: Jeff Ramsey, Chairperson

Re: Update Information Regarding Station Maintenance Issues

RECOMMENDATION

Action Item Non-Action Item

Receive an update on Station 93, Station 94 and Station 95 maintenance issues and modifications and provide direction to staff concerning future projects.

BACKGROUND

Station 93, located at 1400 W Durham Ferry Road, was constructed and occupied in 2006. Station 94, located at 16502 West Schulte Road, was remodeled from an existing 20+ year old ranch house into a fire station in 1995. Over the years, both stations have experienced maintenance issues that can be attributed to their age and the normal wear and tear related to fire station operations.

DISCUSSION

Ongoing maintenance and repairs at all stations. The following is the Building Maintenance budget for each station ending July 2024:

| Station | Expenses as of 7/31/24 | FY 24/25 Budget |
|----------------|-------------------------------|------------------------|
| Station 93 | \$840.50 | \$40,000.00 |
| Station 94 | \$8,980.00 | \$40,000.00 |
| Station 95 | \$0.00 | \$15,000.00 |

FISCAL IMPACTS / ATTACHMENTS

None.



Tracy Rural County Fire Protection District

Agenda Item 4.5

STAFF REPORT

Meeting: Regular Meeting
Date: August 13, 2024
To: Board of Directors
Prepared by: Randall Bradley, Fire Chief
Approved by: Jeff Ramsey, Chairperson

Re: Discussion on Allocating a Portion of the Surplus Funds from FY Ending June 30, 2023 to the SSJCFA's Training Facility Project

RECOMMENDATION

Action Item X Non-Action Item

Provide direction to South San Joaquin Fire Authority (SSJCFA) representatives on the proposed allocation of \$340,000 of SSJCFA surplus funds from fiscal year ending June 30, 2023 to be used for the Fire Training Facility project. TRFD share of the \$340,000 would be \$127,500.

BACKGROUND

The need for Fire Training Facility was identified in the 2013 Citywide Public Safety Master Plan (CPSMP) for construction at the location of the Police Gun Range on South Tracy Boulevard and was included in the Nexus Study for that location. Subsequent to the 2013 CPSMP adoption, the South San Joaquin County Fire Authority (SSJCFA) recommended an alternate location at the NEI Reservoir on Chrisman Road to be more suitable. On February 5, 2019, Council approved Resolution No. 2019-013 creating CIP 71109, for the Fire Training Facility Project at the new location.

The original Phase 1 of the Project (\$1.2 million) was funded by the Tracy Rural Fire District and the City of Tracy. The City was in the process of issuing the Requests for Proposals for construction through the competitive bidding process when San Joaquin County awarded South San Joaquin Fire Authority \$2.6 million of American Recovery Plan Act (ARPA) funding to expand Phase 1 of the project. Phase 1 of the project was expanded to include the following:

- Designate 5.13 acres for Fire Training Facility and develop site plan
- Develop two acres of designated site (grading, asphalt, drainage and concrete pad)
- Site Utilities (electrical, water and two fire hydrants)
- Fencing and electric gate



Tracy Rural County Fire Protection District

- Erect portable training tower acquired through FEMA Assistance to Firefighters Grant
- Purchase/Install 40-person pre-manufactured classroom, three offices, clinical space, kitchenette and restrooms

Planned Phase 2 of the project includes additional paved training ground, storage facility and training props.

SSJCFA engaged Schack and Company to complete the site plan and the construction drawings for both Phase 1 and Phase 2 of the project. Phase 2 was included to prepare for future funding opportunities for “shovel ready” projects. After completion and approval of the site plan, construction drawing and required studies, on May 21, 2024 the Tracy City Council dedicated 5.13 acres of land for the project and approved the CEQA study. Request for Proposals were published on May 24, 2024 and the bid period closed on July 16, 2024. Four bids were received and the lowest, responsive bidder is scheduled to be awarded the contract at the council meeting on September 3, 2024.

The project was originally estimated to be underfunded by \$318,000 and staff had planned to request the use of reserves to fund the shortfall. Unfortunately, the project costs were underestimated by \$1,333,658. To address the additional shortfall, staff is recommending the portable classroom be moved to Phase 2 of the project which would leave a funding shortfall \$337,093. It is anticipated that Phase 2 will be funded by a \$2 million federal grant.

SSJCFA staff is requesting the \$337,093 shortfall be funded by the allocation of a surplus funds from fiscal June 30, 2023. Surplus funds from fiscal year ending June 30, 2023 totaled \$1,141,895. SSJCFA Board Surplus Fund Ad Hoc Committee met on August 8, 2024 was presented the proposal for discussion and consideration.

Current Funding

| | |
|--|--------------------|
| Tracy Rural Fire District (Commitment 10/18) | \$200,000 |
| City of Tracy (Commitment as of 10/18) | \$250,000 |
| Tracy Rural Fire District (Commitment 5/22) | \$272,794 |
| City of Tracy (Commitment 5/22) | \$454,658 |
| County ARPA Grant | \$2,599,235 |
| Total Funding | \$3,776,687 |

Pre-Bid Estimated Costs

| | |
|--|--------------------|
| Engineering and Consultants | \$300,000 |
| Habitat Mitigation | \$106,000 |
| Consultant Estimate (Includes 5% contingency, 2.5% inspection) | \$2,689,540 |
| Portable Classroom | \$1,000,000 |
| Total Estimates | \$4,095,540 |



Tracy Rural County Fire Protection District

Post-Bid Estimated Costs

| | |
|---|--------------------|
| Engineering and Consultants | \$308,000 |
| Habitat Mitigation | \$106,000 |
| Contract Bid (Includes 5% contingency, 2.5% inspection) | \$3,699,780 |
| Portable Classroom | \$1,200,000 |
| Total Estimates | \$5,429,198 |

Post-Bid Estimated Costs Excluding Portable Classroom

| | |
|---|--------------------|
| Engineering and Consultants | \$308,000 |
| Habitat Mitigation | \$106,000 |
| Contract Bid (Includes 5% contingency, 2.5% inspection) | \$3,699,780 |
| Total Estimates | \$4,229,198 |

Funding Shortfall Excluding Classroom

| | |
|--------------------------|------------------|
| Post-Bid Estimated Costs | \$4,221,198 |
| Committed Funding | \$3,776,687 |
| Shortfall | \$337,093 |

FISCAL IMPACTS

The fiscal impact would be \$127,500.00.